

## **Data Protection**

By submitting Personal Information to the Club and site you agree that Uppermill FC may process it in the manner described in this policy, which describes our current practice with regard to Personal Information hosted by Clubbuzz Ltd, and Uppermill FC. The term 'Personal Information' refers to information about you/your child, personally, which, from time to time, you will be asked to submit (e.g. name, email address) in order to receive information and use our services. As a result of changes in the law and technology, our practices will change over time. When this happens, we will post it on our sites as soon as is practicable to do, and, therefore we encourage you to check the sites fairly frequently. We will always deal with your Personal Information fairly, and in accordance with your instructions.

## **Use of Personal information**

We will tell you the purpose for which we will process Personal Information. Such purposes include the following, but are not exclusive to them.

1. Maintaining our membership database.
2. To inform of Club events and any other matters we think will be of interest to you.
3. Contacting you with information pertinent to your/your child's membership.
4. Marketing and Market Research.
5. Internal use to help us improve our services and help resolve any problems.

## **Disclosure**

Any information you provide to us will only be used by us and possibly passed on to our partners for the purpose of dealing with payments and using communication portals. It may also be disclosed to our Governing Bodies. You should also be aware that your information may be disclosed where we are obliged or permitted by law to do so.

## **Timescale**

We will hold your/ your Child's personal information within our systems for as long as you remain a member of the Club. When you cease all personal data will be deleted within 6 weeks of your/ your child's resignation.

When you visit our sites, your Personal information may be collected using 'cookies'. A 'cookie' is a small amount of information that is placed on your computer's hard drive when you visit a website. It collects details of visitors behaviour, which can be used to improve the service delivered to you on a website. Such information is subject to data protection laws and is dealt with in accordance with this Policy. For more information please visit:

**<http://www.aboutcookies.org>**

Some of our sites use Google Analytics to collect data and Google also uses cookies for this purpose. Google has it's own Privacy Policy which can be viewed at:

**<http://www.google.com/intl/en/privacy-policy.html>**

where the site links to other websites and services these may also involve cookies. You are advised to check the privacy policy of these sites before using them.

## **Security**

Your data will be managed by Clubbuzz who manage data for hundreds of similar Clubs in a secure hosting environment. Your data will be retained within the European Economic Area (EEA) other than where it is transmitted to a third party for the purpose of setting up a payment regime, where it will only leave the EEA if security meets the EU's security requirements.